

Cornerstone MDO Implementation of Covid-19 Health Protocols

2020-2021 Contract Changes Due to Covid-19:

- In order to keep both children and teachers safe and healthy,
 - I agree to limit my family's risk of contracting Covid-19 by minimizing social interactions in public, abiding by safe social distancing recommendations and wearing a mask when in public places.
 - I agree to send my child only to Cornerstone Mother's Day Out and not enroll my child into more than one school or daycare. Sending children to multiple childcare settings increases exposure and risk of contracting Covid-19.
- I agree to follow the health protocols outlined in this document. Failure to abide by these health protocols will result in ***immediate*** dismissal without any refund.
- I understand that if anyone in my family or someone who has been in close contact with my family gets tested for Covid-19, my child ***must not*** attend school until the results are received and show a negative result.
- Cornerstone MDO cannot be held liable if your child or a family member contracts Covid-19.

Clarifications based on questions received:

- The goal of Cornerstone MDO during Covid-19 is to be a safe "bubble" that continues to allow children to receive social, emotional learning opportunities important to the development of children. If all families enrolled at Cornerstone MDO minimize social interactions in public, abide by safe social distancing recommendations and wear a mask when in public. Cornerstone MDO will remain a safe "bubble". All Cornerstone MDO employees are part of this "bubble" and are committed to following these safe practices as well.
- We will continue to celebrate birthdays throughout the school year. However, if a parent decides to bring a treat for the class, it must be a store purchased treat. We cannot serve other children any food prepared in someone else's home.
- If COVID-19 is confirmed in a child or staff member, that classroom will close for 14 days. Tuition will be pro-rated for students who are unable to attend school due to a classroom closure. Cornerstone MDO will wait for guidance from Travis County Health Department and follow their recommended protocols.
- Cornerstone MDO will only use hand-sanitizers that are made in the USA.
- Cornerstone MDO will continue to follow Round Rock Independent School District (RRISD) school calendar for holidays and inclement weather. We will not follow RRISD closures related to Covid-19 decisions. Instead, we will continue to follow the recommendations and guidance from TX Childcare Licensing and Travis County Health Department.
 - If RRISD decides to extend their school year, Cornerstone MDO will consider extending their school year based upon both parent and teacher input. If the decision is made to extend our school year, tuition will be increased based on a rate of \$30 per day for each additional school day.
 - If the school year is shortened due to Covid-19, tuition for the year will be recalculated based on a rate of \$30 per day for actual school days Cornerstone MDO was opened. Over payments will be refunded.

Extended day modifications for 2020-2021 school year:

- Due to inability to mix groups of children from different classes, we will only be able to offer afternoon extended day to those classrooms where 2 or more children sign-up for extended day for the entire year.
- To be able to accommodate everyone's needs, we will try to group children needing/wanting extended day within the same class when possible.
- We will not offer morning extended day.

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The following are Cornerstone MDO's implementation of the minimum recommended health protocols for all childcare centers choosing to operate in Texas.

Federal and state health protocols:

- Cornerstone MDO is re-opening in accordance with applicable state rules and the *Guidance for Child Care Programs that Remain Open* released by the Centers of Disease Control, available at <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html>
- Based on above CDC guidance, Cornerstone MDO has created plans around the following prevention measures:
 - Implement social distancing strategies
 - Intensify cleaning and disinfection efforts
 - Modify drop-off and pick-up procedures
 - Implement screening procedures upon arrival
- All Cornerstone MDO employees have taken the following required health and safety training related to COVID-19 through the Texas A&M AgrilLife extension:
 - Providing High Quality Experiences during COVID-19 for Emergency Child Care Settings
 - Special Considerations for Infection Control during COVID-19

Preventing the spread of COVID-19:

Everyone is encouraged to take everyday preventive actions to prevent the spread of respiratory illness.

- Wash hands** often with soap and water. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol.
- Always wash hands with soap and water if hands are visibly dirty.
- Remember to supervise young children when they use hand sanitizer to prevent swallowing alcohol.
Clean and disinfect frequently touched surfaces.
- Cover cough and sneezes.
- Cover your mouth and nose with a **cloth face covering** when you have to go out in public.
- Cloth face coverings should NOT be put on babies and children under age two because of the danger of suffocation.

Class size and ratio requirements:

Cornerstone MDO student to teacher ratios are unaffected by Covid-19. Our student teacher ratios are still within the modified ratios for opening childcare during Covid-19.

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Preventative health measures:

Cornerstone MDO is following all applicable state statutes HHSC Child Care Licensing rules.

We have taken steps to ensure adequate supplies to support hand hygiene behaviors and routine cleaning of objects and surfaces. All Cornerstone MDO employees will wear either cloth face coverings (over the nose and mouth) or other non-medical grade face coverings.

- It is imperative that both children and adults remain at home when sick.
 - Parents must notify Cornerstone MDO via Brightwheel when their child will not be in school.
 - Cornerstone MDO will track illnesses in order to notify proper authorities as well as other families attending Cornerstone MDO when possible and/or confirmed covid-19 illness occurs at our school.
- If a child becomes sick while in care, they will be cared for in a separate area while waiting for the parent to arrive.
 - Parents should promptly pick up their child when requested.
 - Children cannot return to school until they have met the criteria to discontinue home isolation explained in the screening section.
- Employees will be vigilant for Covid-19 symptoms and will notify the director immediately if and when they start to feel sick. If an employee becomes sick while at work, a substitute will cover for the remainder of the day and the employee will be sent home.
 - Parents will be notified when an employee leaves due to illness.
 - Employees will not return to work until they have met the criteria to discontinue home isolation explained in the screening section.
- CDC guidelines will be followed to clean and disinfect surfaces at Cornerstone MDO if someone becomes sick during the school day.
- If COVID-19 is confirmed in a child or staff member:
 - Local health authority and childcare licensing will be notified to report the presence of COVID-19 at Cornerstone MDO. We will follow local health authority guidelines on re-opening procedures.
 - Cornerstone MDO will wait up to 24 hours or as long as possible before cleaning and disinfecting to allow respiratory droplets to settle before cleaning and disinfecting. We will clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, and common areas.
- Personal items other than diapers, change of clothes, refillable water bottle and lunch, should be left at home. Show and tell time will be discontinued until further notice.
- Cornerstone MDO will limit access to the building by only allowing the following individuals to enter:
 - Cornerstone MDO employees;
 - Persons with legal authority to enter, including law enforcement officers, Licensing staff, and Department of Family and Protective Services staff;
 - Professionals providing services to children;
 - Children enrolled at the operation; and
 - Parents who have children enrolled and present at the school and only when necessary.
 - CrossPointe Church employees or those individuals doing business with CrossPointe Church; however these individuals will not be in the same areas of the building as Cornerstone MDO students or employees.

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Social distancing strategies:

- Employees will maintain at least 6 feet of separation from other individuals. If such distancing is not feasible, other measures such as face covering, hand hygiene, cough etiquette, cleanliness, and sanitation will be rigorously practiced.
- Special events days that parents attend will be cancelled until social gatherings of more than 250 people are allowed.
- Each group of children will be kept separate from other groups of children. Combined classes for music, bible and special events will be discontinued until further notice.
- Children will be spaced out as much as possible during table work as well as when standing in lines.

Enhanced cleaning and disinfecting measures:

- Cornerstone cleans and sanitizes surfaces each morning and periodically throughout the day. This includes objects and surfaces such as doorknobs, light switches, faucets, restroom door handles, tables, chairs, cubbies, rails on playground structures and any other frequently touches surfaces.
- Restrooms will be sanitized between each class.
- Sensory bins will be discontinued until further notice. When play dough or silly putty is used in the classroom, children will receive their own baggie of play dough or silly putty.
- Toys will be cleaned and sanitized:
 - Cloth toys and other toys that cannot be cleaned and sanitized will no longer be used.
 - Toys that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions will be set aside until they are cleaned and disinfected.
 - Toys and other materials are now assigned to individual classrooms and will no longer be shared between classrooms. These materials may occasionally be *rotated* among the classrooms, but only after they have been thoroughly cleaned and sanitized or removed from use for 7 days prior to another group of children using them.
 - Children's books, puzzles and other paper materials will only be used by one group of children and will not be shared among groups.

Healthy hand hygiene:

- Wash hands with soap and water for at least 20 seconds.
- To reduce the spread of germs inside the building, an outdoor sink has been installed on the playground.
- Hand sanitizers will only be used when hand washing is not feasible and only under close supervision to prevent ingestion.
- All children, staff, and volunteers will engage in hand hygiene at the following times:
 - Arrival to the facility and after breaks
 - Before and after eating or handling food, or feeding children
 - Before and after diapering
 - Before and after administering medication or medical ointment
 - After using the toilet or helping a child use the bathroom
 - After coming in contact with bodily fluid
 - After handling animals or cleaning up animal waste
 - After playing outdoors or in sand
 - After handling garbage
 - After assisting children with hand washing

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Screening:

- Cornerstone MDO **will** screen the following individuals every day before entering the building:
 - All Cornerstone MDO employees;
 - Persons with legal authority to enter, including law enforcement officers, Licensing staff, and Department of Family and Protective Services staff;
 - Professionals providing services to children;
 - Children enrolled at the operation; and
 - Parents of enrolled students who have an extenuating circumstance for entering the building.
- The Screening process includes taking your temperature and answering the following questions. Entry will be denied to any person who meets any of the following criteria:
 - Register a temperature of 99.6°F or above?
 - Taken any fever reducing medications such as Tylenol, Ibuprofen, or Motrin in the past 12 hours?
 - Shown signs or symptoms of a respiratory infection, such as a cough, shortness of breath, sore throat, chills, repeated shaking with chills, muscle pain, headache, loss of taste or smell, diarrhea and/or low-grade fever?
 - In the previous 14 days, has anyone in your family been in contact with:
 - someone with a confirmed diagnosis of COVID-19;
 - someone who is under investigation for COVID-19;
 - someone who is ill with a respiratory illness;
 - In the previous 14 days, has anyone in your family travelled internationally or to areas in the US with widespread, sustained community transmission?
- If any of the screening questions were answered positively, entry will not be allowed in the building until one of the following is met:
 - In the case of a confirmed diagnosis of COVID-19, all three of the following criteria must be met:
 - At least 3 days (72 hours) have passed *since recovery* (resolution of fever without the use of fever-reducing medications);
 - And the individual has improvement in respiratory symptoms (e.g., cough, shortness of breath);
 - And at least 10 days have passed *since symptoms first appeared*
 - In the case of someone who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19, and the individual may not return until the individual has completed the same three-step criteria listed above; or
 - In the case of an individual who has symptoms that could be COVID-19 and wants to return before completing the above self-isolation period, the individual must obtain a medical professional's note clearing the individual for return based on an alternative diagnosis.
 - Someone with known close contact to a person who is lab-confirmed to have COVID-19 should not return until the end of the 14 day self-quarantine period from the last date of exposure.
 - Someone with family members who have traveled internationally or to areas within the US with widespread, sustained community transmission, should not return until the end of the 14 day self-quarantine period from the last date of exposure.

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Parent drop-off and pick-up:

- Before leaving your home each day, Cornerstone MDO asks that you take your child's temperature and wash your child's hands just before getting into the car. If your child registers a fever of 100.0 or above, your child cannot attend school.
- All parents must wear masks during drop-off and pick-up. Children are not required to wear masks, but if you prefer they wear one, just let us know and we will do our best to keep the mask on your child.
- All parents will be required to drop-off and pick-up children outside unless there are extenuating circumstances that must be approved prior to drop-off and/or pick-up of your child. Should a parent have a legitimate need to enter the operation, the parent will be screened like employees and children.
- Our youngest 2 classes, Ladybugs and Ducks, will drop-off on the playground. Everyone should line up on the new grass path leading to the front gate of the playground. Hooks will be located on the playground to hang your child's bag – please do not set them on the ground. In the event of bad weather days or late arrival, students will drop-off at the front entrance of the church.
- Before allowing entry into the building, everyone will be screened by taking the temperature of each child upon arrival and answering the screening questions listed previously. Entry will be denied to any person who met any of the screening criteria previously explained.
- Hand sanitizer will be available for children to sanitize hands before entering the building.
- Depending on the number of children in care, Cornerstone MDO may implement staggered drop-off and pick-up times beginning in September.
- Cornerstone MDO will implement the following drop-off and pick-up procedures.
 - Park your car and walk your child to the front of the church.
 - Depending on your child's class, line-up on the path leading to the playground or on the sidewalk, keeping appropriate distance (6 ft.) between everyone.
 - A Cornerstone MDO employee will
 - take your child's temperature using a touch-less thermometer.
 - ask you questions to make sure you have met the screening criteria
 - apply hand sanitizer to your child's hand
 - After passing the screening criteria and applying hand sanitizer, your child will be led into the entry of the church or the playground where they will meet with their teacher.
 - When the majority of students in your child's class have arrived, the class will continue to the classroom to begin their day.
 - Due to these new drop-off procedures, ***on-time arrival is important.***
 - For pick-up, our youngest two classes, Ladybugs and Ducks, will pick up on the playground. Everyone else should wait along the sidewalk and your child's teacher will bring your child to you. We do ask that you leave promptly to comply with social distancing guidelines set forth by authorities.

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Preparing for the first day of school:

Before the first day of school:

- Talk to your child about new drop-off and pick-up procedures explaining that:
 - You cannot enter the building and will need to say goodbye outside.
 - Teachers will be taking their temperature to make sure everyone is healthy.
 - Hand sanitizer will be used each morning before entering the building.
- Work with your child at home to reinforce proper hand washing etiquette. Explain that frequent hand washing is to prevent the spread of germs and that it s an important part their school day.
- Explain the importance of why teachers wear a mask and how it helps to protect everyone from spreading germs.
- Take your child's temperature daily for a week before school starts to establish a baseline.